

CES Executive Committee

Meeting Minutes

July 18, 2023

Call to Order

The meeting was called to order at 3:35 pm by President Elect Elisa Begueria. Notice of the meeting had been sent to all Executive Committee members 10 days prior along with the Agenda Packet, and the Minutes from the June 1, 2023, meeting. President Elect Begueria called for Roll Call.

Roll Call

The following members were present:

Elisa Begueria	President Elect
Kevin Summers	Region I
Johnna Bruhn	Region III
Dr. Cindy Sims	Region IV
Aaron McKinney – Tucumcari	Region V
Tana Daugherty - Cloudcroft	Region VII
Thad Phipps	Artesia Public Schools

The following members were absent:

Brian Snider	President
Felix Garcia- Jemez Mountain	Region II
Dr. Gerry Washburn	Region VI
Travis Dempsy – Animas	Region VIII
Erik Bose – ABQ Charter Academy	PCSNM
Stan Rounds	NMCEL
Joe Guillen	NMSBA
TBA	PED
Dr. Sandra Rodriguez	Higher Ed 4 Year
Dr. Charley Carroll	2 Year Colleges

The following non-members were present:

David Chavez	CES Executive Director
Teresa Salazar	CES Chief Operating Officer
Yvonne Tabet	CES Human Resources Specialist
Lianne Pierce	CES Current Director of Ancillary
Brad Schroeder	CES Technology Manager
Jim Barentine	CES Southern Services Director
Paul Benoit	CES Northern Services Manager
Gustavo Rossell	CES Procurement Manager
Alexis Esslinger	CES LEAP Director
Joie Calderon	CES Executive Administrative Assistant

Quorum

CES Board Policy states that attendance by one third of the Executive Committee members constitutes a quorum. This was, therefore, a duly convened meeting of the CES Executive Committee.

Oath of Office

Dr. Cindy Sims was administered the Oath of Office as new member of the Executive Committee.

Approval of Agenda

David Chavez requested to add an additional action item – Six Year Study Budget Increase of \$400,000. A

motion was made by Aaron McKinney and seconded by Cindy Sims to approve the agenda with additional action item for July 18, 2023. The motion passed unanimously.

Approval of Minutes

A motion was made by Aaron McKinney and seconded by Kevin Summers to approve the minutes from June 1, 2023. The motion was accepted and passed unanimously.

Agency Communications

The following reports were presented:

Partnerships – Elisa Bequeria

NMCCS- Erik Bose

Mr. Bose was unable to attend. No report was given.

NMCEL – Stan Rounds

Mr. Rounds was unable to attend. No report was given.

NMPED – TBA

No report given. Appointment TBA.

NMSBA – Joe Guillen

Joe Guillen was unable to attend. No report was given

Higher Ed (4 yr.) – Dr. Sandra Rodriguez

Dr. Rodriguez was unable to attend. No report was given.

Higher Ed (2 yr.) – Dr. Charley Carroll

Dr. Carroll was unable to attend. No report was given.

Finance- Elisa Bequeria

David Chavez reporting in Robin Strauser's absence. Report included in packet. The audit will be completed in the next couple of weeks and will be reported on at the next Executive Committee.

Scholarship

Tana Daugherty – Scholarship going to Jal District, given to University of Southwest for their Education Program to support instructional assistants from Jal, working towards completing their education degree.

Policy- Brian Snider

David Chavez – Fleet Policy, Facility Use and Credit Card Policy have been developed and will be sent to the Executive Committee for review.

Program Overview and Reports

1. Six Year Study – Mr. Chavez – 10 Superintendents have committed to taking the application to their board requesting approval those include: Chama, Dulce, Taos, Espanola, Bernalillo, Moriarty, Carlsbad, Gadsden, Loving and Cloudcroft. Would like to get at least 3-4 more districts that would like to participate in the study.
2. Facility Managers Conference/Leadership Conference – Scheduled Oct 16, 17 & 18. Facility Managers begins on the 16th, Leadership begins on the 17th. Ruby Paine is the presenter on the first day of the Leadership Conference. On the second day Keynote will be Kim Marshall who authors the Marshall Memo. There will also be 9 breakout sessions during the two-day conference.
3. NMSBA/CES Board Member Training – First Year Superintendents Academy – training modules have been developed for Superintendents participating in the First Year Superintendents Academy. CES is

working in collaboration with NMSBA to develop comparable modules for Boards that hire a new superintendent.

Administrative Reports

Finance- Robin Strauser- Mr. Strauser was at AEPA and not able to attend, report is included in packet.

Ancillary- Lianne Pierce- Report included in packet.

Procurement- Gustavo Rossell- Report included in packet. Additional Highlights: 1. Strategic Partnership with AT&T offering School Safety Bundle. 2. Procurement department will be studying the implementation of open-ended RFP's.

Northern Services/REAP- Paul Benoit- Report included in packet.

Technology- Brad Schroeder- Report included in packet.

Southern Services- Jim Barentine- Report included in packet. Jim and Aaron working on videos for the website.

Human Resources- Yvonne Tabet- Report included in packet.

LEAP – Alexis Esslinger – Report included in packet.

Executive Director reports

1. Approval for David Chavez to sign External Participating Entity Agreements. Aaron McKinney made a motion to approve. Johnna Bruhn seconded the motion and the motion passed unanimously.
2. Review Policy updates – 3 policies still need to go before the policy sub-committee. The policies will be presented at the full board meeting in October. No action needed to be taken.
3. David Chavez requested an additional \$400,000 for Six Year Study for a total of \$730,000. Kevin Summers made a motion to approve the budget increase. It was seconded by Tana Daugherty and the motion passed unanimously.

Personnel Report – Included in packet. David Chavez stood for questions.

Consent Agenda

Aaron McKinney made the motion to accept the consent agenda. It was seconded by Tana Daugherty and the motion passed unanimously.

Setting Next Meeting Dates

- Monday October 16, 2023, in conjunction with the CES Leadership Academy 5:00pm at Embassy Suites.
- January 31, 2024, in conjunction with the NMSBA Board Member Institute in Santa Fe.

Adjourn

President Elect Begueria called for a motion to adjourn. The motion was made by Aaron McKinney and was seconded by Johnna Bruhn; the motion passed unanimously. The meeting adjourned at 4:35pm.

Respectfully Submitted,

Kevin Summers, Secretary

Attested by:

Brain Snider, President