

CES Executive Committee  
Meeting Minutes  
May 30, 2024

Call to Order:

The meeting was called to order at approximately 2:00pm by President Brian Snider. The meeting notice, agenda, and accompanying documents were disseminated to attendees 10 days prior to meeting via email and CES' website.

Roll Call:

Members Present:

Brian Snider	President
Dwain Haynes	Past President
Kevin Summers	Region I – Secretary
Felix Garcia – Jemez Mountains	Region II
Dr. Cindy Sims – Estancia	Region IV
Erik Bose – ABQ Charter Academy	PCSNM
Stan Rounds	NMCEL
Dr. Charley Carroll	Higher Ed 2 Year

Members Absent:

Elisa Begueria – Lake Arthur	President Elect
Johnna Bruhn – Mosquero	Region III
Tandee Delk – Elida	Region V
Dr. Gerry Washburn – Washburn	Region VI
Tana Daugherty – Cloudcroft	Region VII
Travis Dempsey – Gadsen	Region VIII
Joe Guillen	NMSBA
Dr. Candice Castillo	NMPED
Dr. Sandra Rodriguez	Higher ED 4 Year

Non-Members Present:

David Chavez	CES Executive Director
Robin Strauser	CES Deputy Executive Director
Lianne Pierce	CES Director of Ancillary
Gustavo Rossell	CES Procurement Manger
Jim Barentine	CES Southern Services Director
Paul Benoit	CES Northern Services Director
Yvonne Tabet	CES Human Resource Specialist

Quorum

CES Board Policy states that attendance by one third of the Executive Committee constitutes a quorum. This was, therefore, a duly convened meeting of the CES Executive Committee.

### Approval of Agenda

A motion was made by Kevin Summers and seconded by Felix Garcia to approve the agenda for May 30, 2024. With an addendum under the Executive Director Report - Strategic Leadership Development. The motion passed unanimously.

### Approval of Minutes

A motion was made by Kevin Summers and seconded by Erik Bose to approve the March 19, 2024, minutes. The motion passed unanimously.

### Agency Communications

The following reports were presented

#### Partnerships – Brian Snider

##### NMCCS – Erik Bose

Sponsoring a Summer Conference at the Inn of the Mountain Gods June 24-26, 2024.  
Busy administrating grants for charter schools.

##### NMCEL – Stan Rounds

A coalition of school districts, their leaders and the superintendent's association has filed suit against New Mexico Public Education Department, challenging the rule requiring public schools to spend 180 days with students. PED's rule as unlawful, overreaching mandates.  
Working to realign the health and risk insurance, normalize the numbers.

##### NMPED – Dr. Castillo

Not present. No report given.

##### NMSBA – Joe Guillen

Not present. No report given.

##### Higher Education (4yr) – Dr. Sandra Rodriguez

No report given.

##### Higher Education (2yr) – Dr. Charley Carroll

Busy growing enrollment up 6%.  
50 million in construction projects, 100 million in future activities.  
Construction costs are inflated; similar issue using RS Means estimates are extremely high.  
OMNIA Partners contacted Dr. Carroll, advertising their purchasing services. In addition, OMNIA has been reaching out to CES' procurement partners via the "Blue Book" with a goal of contacting all members by October 1<sup>st</sup>

##### Finance – Elisa Begueria

Not present. No report given.

### Scholarship – Tana Daugherty

Not present. No report given.

### Policy – Brian Snider

David Chavez – CES' Board Policy document has been reviewed, recommendations given, and modifications made. The document will be ratified at the October meeting.

### Program Overview and Reports

The six-year study update was given during the morning session. David stands for questions. No questions.

### Administrative Reports

Finance – Robin Strauser stated a few highlights a full report is included in meeting packet.

- As of April 30, 2024, CES' total revenue was \$268,299,184; SSC had a total revenue of \$287,258. The total combined revenue is \$268,586,442; an increase of 6.5% from previous year.
- As of April 30, 2024, CES had a profit of \$1,872,389 and SCC had a profit of \$50,632 for a total combined profit of \$1,923,021. Profit decreased by 14.4% from April 2023, the change in profitability can be attributed to financial support for the 6-Year Study and additional staff.

Ancillary – Lianne Pierce – Full report included in meeting packet.

Procurement – Gustavo Rossell highlighted a few items, a full report is included in packet.

- CES marketplace – eCommerce platform where members can buy from our contract holders & introduction of Amazon & Walmart Business to this CES Marketplace.

Northern Services/REAP – Paul Benoit -Full report included in packet.

Technology – Brad Schroeder -Full report included in packet

Southern Services – Jim Barentine highlighted a few items, a full report included in packet.

- Attended the El Paso Apex Expo May 13<sup>th</sup> and was able to connect with vendors informing them of the possibilities with CES.
- The number of followers on social media continues to grow.

Human Resources – Yvonne Tabet highlighted a few items, a full report included in packet.

- Section 5: Health And Safety of CES' Employee Handbook has been sent to POMS for review, a full report included in packet.
- 14 new hires this fiscal year

### Executive Director Report

(a) Budget 2024-2025 Fiscal Year Request the following increases for fiscal year 2023-2024:

- i. Increase the Ancillary rate for members using the program by 4%; the increase would be applied to compensation for all Ancillary employees. The increase would be a pass-through to members contracting for these services.

- ii. Provide a 4% increase in compensation for all CES office staff, this would amount to \$142,715.00 inclusive of benefits.
- iii. Allow for the greater of a \$1,200.00 or 2% bonus if CES meets its fiscal goals for the 2024-2025 fiscal year to be revisited at the April 2024 Executive Committee meeting. This would be a one-time bonus that does not factor into the employee's compensation package.

Request permission to continue the IGA's we currently have with PED and to negotiate any new IGA's with PED or other non-profit foundations. Presently we have 3 IGA's with PED:

- i. Two IGA's that allow for PED to contract with CES for Professional Service Staff.
- ii. LEAP IGA's with PED increasing the number of Dyslexia practitioners, CES provides the instruction during their first year in LEAP and the May Center provides the second-year experience.
- iii. Memorandum of Agreement with an institution that hires a significant number of native candidates as alternative licensed staff for the Indigenous educator pipeline.
- iv. IGA with the culture and equity division of PED to allow LEAP graduates to work towards the TESOL endorsement. LEAP provides the first year of instruction and the language acquisition is provided through our partnership with New Mexico State and Eastern New Mexico Universities.

We currently receive a \$50,000.00 grant to support the Six-Year Study from the Thornburg Foundation. I would like to re-apply for a continuation of that grant.

Professional Services adding Title IX investigators and SPED mediators as consultants for districts.

Expanding CES contracts for use by other neighboring states.

Continue with member service credits for public schools, cities and counties.

A motion was made by Stan Rounds, seconded by Dr. Charley Carroll, to accept the budget as presented. The motion passed unanimously.

(b) Executive Directors Evaluation (Executive Session) - A motion was made by Stan Rounds, seconded by Kevin Summers, to move into Executive Session at 2:55pm roll call was taken and unanimously approved. The meeting reconvened at 3:13pm roll call was taken to reconvene into regular session. A motion was made by Stan Rounds, seconded by Dr. Charley Carroll, that David Chavez continue as the Executive Director, receive a 4% raise and \$15,000 bonus. The motion passed unanimously.

A motion was made by Stan Rounds and seconded by Kevin Summers to approve the Strategic Plan as presented. The motion passed unanimously.

Personnel Report – David Chavez stands for questions. No questions.

#### Consent Agenda

A motion was made by Dr. Charley Carroll, seconded by Erik Bose to accept the consent agenda, motion passed unanimously.

#### Setting Next Meeting Dates

- a. Tuesday July 16<sup>th</sup>, 3:30PM at CES in conjunction with the NMCEL Summer Conference
- b. Monday October 14<sup>th</sup>, 5:00PM in conjunction with the Facility Managers Workshop
- c. February 2025 exact date TBD in conjunction with the NMSBA Board Member Institute

Meeting adjourned.