



EXECUTIVE COMMITTEE MEETING

June 01, 2023

2:00 P.M.

Cooperative Educational Services

10601 Research Rd SE, Albuquerque,

NM 87123

AGENDA

- I. Call to Order
- II. Roll Call
- III. Oath of Office – Dr. Cindy Sims
- IV. Approval of Agenda*
- V. Approval of Minutes – April 10, 2023
- VI. Agency Communications
 - A. Partnerships – Brian Snider
 1. NMCCS – Erik Bose
 2. NMCEL – Stan Rounds
 3. NMPED – TBA
 4. NMSBA – Joe Guillen
 5. Higher Education (4yr) – TBA
 6. Higher Education (2yr) – Dr. Charley Carroll
 - B. Finance – Elisa Begueria
 - C. Scholarship – Tana Daugherty
 - D. Nominating – Brian Snider
 - E. Policy – Elisa Begueria
- VII. Program Overview/Reports
 - A. Six Year Study

- VIII. Administrative Reports
 - A. Directors
 - 1. Finance- Robin Strauser*
 - 2. Ancillary- Lianne Pierce*
 - 3. Procurement- Gustavo Rossell*
 - 4. Northern Services/REAP- Paul Benoit*
 - 5. Technology- Brad Schroeder*
 - 6. Southern Services- Jim Barentine*
 - 7. Human Resources- Yvonne Tabet*
 - B. Executive Director*
 - 1. Review and Approve CES 2023-2024 Budget
 - 2. Facility Use Agreement Fee Schedule
 - 3. Bank of Albuquerque Credit Card – Authorization for David J Chavez and/or Robin Strauser to sign on behalf of CES
 - C. Personnel - Report
 - A. Staff Contracts and Resignations*
 - D. Consent Agenda
 - A. Approval of Checks*
 - B. Profit and Loss and Balance Sheets*
 - C. RFB and RFP Awards*
- IX. Setting Next Meeting Dates
 - A. Monday July 18, 2023, 3:00pm at CES in conjunction with the NMCEL Summer Conference
 - B. Monday October 16, 2023, 5:00pm at CES in conjunction with the CES Leadership Academy
 - C. February ?, 2024, in conjunction with the NMSBA Board Member Institute (TBA)
- X. Adjournment

All items on agenda are subject to action by CES Executive Committee

* Included in Advance Packet Mailing

**Cooperative Educational Services
EXECUTIVE COMMITTEE MEETING**

June 1, 2023

**Robin Strauser, Deputy Executive Director
Administrative and Finance Report**

Finance:

CES recorded revenue of \$251,835,519.42 and SSC recorded revenue of \$244,651.97 as of April 30, 2023. Total combined revenue is \$252,080,171.39 Compared to total revenue as of April 30, 2022, of \$192,059,040.40, April 2023's revenue is \$60,021,130.99, (31.3%), greater. As of April 30, 2023, CES has a profit of \$2,215,527.46 and SSC has a profit of \$30,150.67 for total combined profit of \$2,245,678.13. Compared to total profit in April 2022 of \$2,048,249.84, 2023 profit is \$197,428.29 greater. On April 30, 2023, CES had a combined Net Fund Balance of \$17,146,571.28. CES is showing very strong financial growth this fiscal year.

The draft budget was presented to the finance Sub Committee on May 11th. That Committee did not make any changes to the budget as presented, but there are a couple of minor adjustments that will need to be made because of adding a new staff position. The final draft budget will be presented for approval at this meeting.

SSC:

All suites except 200 and 300 are now occupied. CEs staff were being housed in suite 200. Those staff have been relocated to a larger area, suite 100, that will accommodate Business Department, LEAP, SITE and Leadership staff. That leaves suites 200 and 300 open for leasing Those suites have been shown to two prospective leases.

EANS (Emergency Assistance to Non-public Schools): CES continues to administer the EANS program for PED. This program will come to an end on June 30, 2023. Some schools have already used all of their approved funding from their approved EANS applications.

ARP EANS (American Rescue Plan EANS): CES continues to administer the ARP EANS program for PED. This program will end on June 30, 2024.

Gabe Baca and Jeremy Hernandez are CES' new contacts at PED for these programs. We will be meeting with them to discuss what progress has been made with these programs, new purchases, staffing and inventory matters.

Staff:

The vacant Purchasing Specialist position that was reported last meeting has now been filled. The actual start date is currently being negotiated.

Audit:

Hard to believe, but it is time to apply for our auditors for the 2022-2023 fiscal year. JAG is going to be requested for a third year.

Strategic Plan:

A brief summary of the progress on the Strategic Plan is that efficiencies have been created and there are more things that are in the works or being considered. Refer to the Strategic Plan included in this packet for progress reporting and updates. The Strategic Plan for 23-24 has been updated as well.

**Cooperative Educational Services
EXECUTIVE COMMITTEE MEETING**

June 1, 2023

Lianne Pierce, Ancillary Report

Strategic Goal 1: Recruitment

Role Group	29-Jul	31-Aug-2022	30-Sep-2022	Oct-25-2022	Nov-15-2022	Dec-18-2022	Jan 30-2023	Feb-30-2023	Mar-31-2023	Apr-30-2023
Anc Tcher	5	4	4	4	4	4	4	4	4	4
APE	0	0	0	0	0	0	0	0	1	1
ASL-I				0	0	0	0	0	0	0
AUD	1	1	1	1	1	1	1	1	1	1
BMS				2	2	2	2	2	2	2
COMS	1	1	1	1	1	1	1	1	1	1
COMS/TVI	1	1	1	1	1	1	1	1	1	1
TVI	2	2	2	2	2	2	2	2	1	1
COTA	6	7	8	9	9	9	9	9	9	9
DIAG	45	48	50	49	49	50	51	52	52	52
LPN	1	1	1	1	1	1	1	1	1	1
NP	0	0	0	0	0	0	0	0	0	0
OT	21	23	24	25	26	26	26	26	27	27
PhD Psych	3	3	3	3	3	3	4	4	4	4
Sch Psych	13	14	14	15	15	15	15	15	15	15
PT	5	5	5	5	5	5	5	5	5	5
PTD	2	2	2	2	2	2	2	2	2	2
RHC	5	5	5	5	5	5	5	6	6	6
RN	7	8	8	6	6	6	6	7	7	7
RT	9	9	10	9	9	9	9	9	9	9
SLP	35	33	34	35	35	35	35	36	36	36
SLPA	0	0	0	0	0	0	0	0	0	0
SW	32	34	34	37	38	38	38	39	39	39
SW Reg Ed	2	2	2	2	2	2	2	2	3	3
Staff Count	196	203	209	212	214	215	218	224	225	225
Resigned Retired	0	0	0	1	0	0	0	1 not working	1 not working	1 not working
Interviewed	3	7	6	2	2	0	3	8	4 (for 23/24 sy)	1
New Hires or Returning	1	6	6	1	2	1	3	7	1	

Source	CES-apply now	CES-apply now	CES-apply now	CES-apply now	Indeed	CES-apply now	CES-apply now And word of mouth	CES Apply now and Indeed	CES-apply now	APS referral
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425 Placements with 217 active staff in 147 Institutions. Up from 412 placements.

Survey results so far indicate that there are 7 possibly 8 retirements.

Action Plan #1a

Districts have frozen any expenditures on contracting for ancillary staff at this point in the year. We are working on the 23-23 placements.

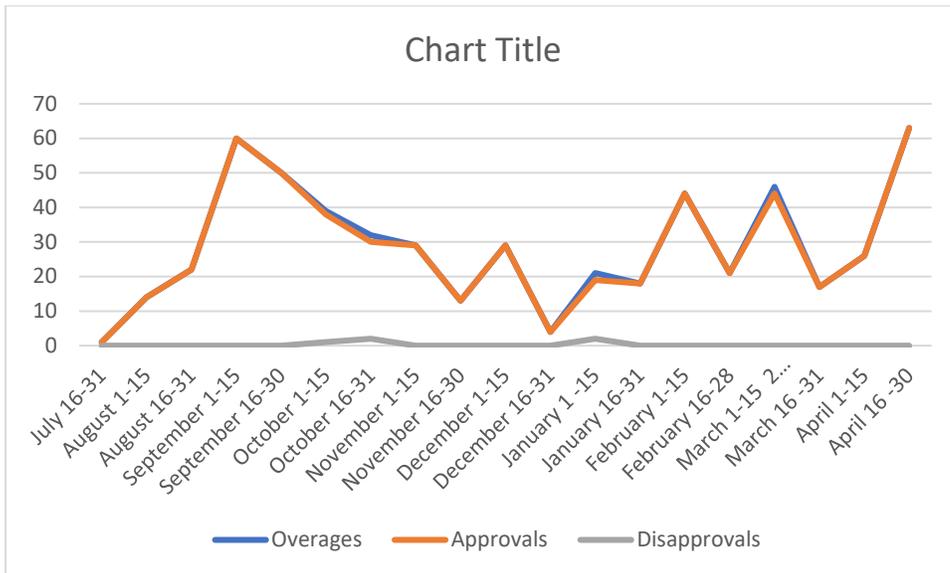
Action Plan #2

Modify the audit system to prevent overages.

2a. Accomplished building secondary layer.

2b. Focused on specific districts at beginning of the year meeting. Will be focusing on specific employees in the coming year.

Pay Period	Overages	Approvals	Disapprovals
July 16-31	1	1	0
August 1-15	14	14	0
August 16-31	22	22	0
September 1-15	60	60	0
September 16-30	50	50	0
October 1-15	39	38	1
October 16-31	32	30	2
November 1-15	29	29	0
November 16-30	13	13	0
December 1-15	29	29	0
December 16-31	4	4	0
January 1 -15	21	19	2
January 16-31	18	18	0
February 1-15	44	44	0
February 16-28	21	21	0
March 1-15 2 Nonresponsive	46	44	0
March 16 -31	17	17	0
April 1-15	26	26	0
April 16 -30	63	63	0



Action Plan #3 Hired 2 BMSs, tentatively a 3rd for next year in place. Still looking for ASL Interpreters to assist Districts and Charters.

3a, 3b, and 3c have been accomplished.

3d. Continuing to market full-time BMS, and Surrogate Parent available for IEP for Foster/Treatment Foster

Action Plan #3d. & 4. Did not get out the Ancillary Newsletter and decided it was somewhat redundant.

Strategic Goal 2:

Action Plan #1a, 1b, 1c: Schedule one last Full Course for CPI in May.

Action Plan #2a, 2b: Still need to meet with Diana Boyd regarding 23-24 training.

Action Plan #2c: This is unlikely to occur since we have the availability of a local trainer.

**Cooperative Educational Services
EXECUTIVE COMMITTEE MEETING
June 1, 2023**

Procurement Department Administrative Report – Gustavo Rossell

The CES Procurement Department continues with its mission to issue the solicitations and resulting contract vehicles, for our members to use, saving them time and hundreds of thousands of dollars annually.

Since our last report, the most salient points in the Procurement Department were:

Strategic Partnerships

AT&T

AT&T has assembled a *FirstNet School Safety Bundle* for school Districts nationwide. Some of these products and services were shown at the NM Spring Budget Workshop in February. Worth noting is that CES is the only agency or purchasing cooperative in the nation where Districts can source this bundle.

On June 6, 2023, AT&T, at its Headquarters in Dallas, will unveil the *FirstNet School Safety Bundle* to NM audiences first, and on June 8, to the rest of the US. CES can expect a lot of interest in these products and orders coming from all over the US. CES is very proud of its strategic partnership with AT&T and it provides national exposure to our purchasing cooperative.

APPLE

Apple Education Account Executive and the Finance Sales Executive visited CES to inform us that Apple has its own *Apple Financial Services* department to assist schools with financing. *Apple Financial Services* will provide CES with the marketing materials to distribute to schools.

eProcurement System

SaaS (Software as a Service)

The CES eProcurement system is a point where, with a few additional enhancements, it can be licensed to agencies via a cloud subscription method. CES is a founding member of the *Association of Educational Purchasing Agencies* (AEPA) which is a multi-state non-profit organization made up of educational service agencies just like CES and are interested in acquiring a new system for their solicitations, CES has offered its system for review and consideration.

Robin and I attended the AEPA Spring Conference in April and learned that AEPA will be issuing a Request for Information (RFI) in the summer and CES intends to submit a response to that RFI marketing our eProcurement system.

Sole Sources

- *Physics in a Box* for NM school Districts (\$500K)
- Starlink for NMPED (\$900K)

I Update on Recent Publicly Solicited and Competed Solicitations and Contract Awards

RFPs that have been advertised, are closing, or that have been scheduled for evaluations or to be awarded:

Recent Contract Awards:

RFP #	RFP Description
2023-15	Indoor/Outdoor Seating, Lockers, Sports Padding
2023-16	Playground, Recreational, Pool, Waterparks
2023-17	letic Surfaces, Turf, Tracks, Courts
2023-18	School Business Office Management
Key Dates:	Award: May 2023

II Upcoming Publicly Solicited and Competed Solicitations

RFP #	RFP Description
2023-19	Utility Vehicles, Grounds Maintenance Equipment
2023-20	Structured Cabling Services
2023-21	ufactured Housing
Key Dates:	Release: 5/22/23; Close: 6/23/23; Award: July/Aug 2023

CES' RFPs and entire procurement process are done, from cradle-to-grave, 100% digitally, helping to reduce our carbon footprint.

**Cooperative Educational Services
EXECUTIVE COMMITTEE MEETING
June 1, 2023

Administrative Reports – Paul M. Benoit, Northern Services Manager

Northern Services Travel Notes

In the time since the last Executive Board Meeting, the primary travel has been related to the Participating Entity Regional Meetings. I helped coordinate meetings in Region 1, 2, 3, 4, and 5. Joanna handled Region 4, at CES. San Juan College hosted the region one counties and municipalities. The City of Las Vegas hosted region 3. Region 5 was hosted at Curry County and was attended by 39 people, the best attended. Finally, Region 2 was hosted by Santa Fe Public Schools and over 30 people attended that one, as well. These meetings were very informative and have resulted in some requests for new bluebook accounts at the department levels in various municipalities and counties.

Direct Purchase/Digital Bluebook and DP Account Status

We continue to follow up on trainings requests, in person and electronically. I recently set up 17 new Read Only Accounts for department personnel for the City of Clovis. Thank you to Jim for getting the follow-up emails to the new account holders during my PTO, 15th – 19th of May! On that score, I want to express appreciation to Jim for his work and support as he and I share our support for entities when the other is unavailable and he continues to be a great resource for me with the northern members we serve!

NMREAP NOTES

We have 97 NMREAP members as we close out the year. Renewal notices have been sent out and I will give a current update at the meeting.

MEMBERSHIP DIRECTORY

Jim and I continue to maintain the directory and make updates throughout the year, based on feedback from members as well as CES departments. The annual “overhaul” takes place in the fall, where we ask members

to submit a comprehensive update to all positions we track.

Tech continues to work on a dashboard in which staff and vendors can access this directory and download in excel for their use in mail-outs and contacts for sales and services. This will be a nice addition to the eProcurement system that is in place, along with other dashboard features.

Attached to this report is a snapshot of the directory structure and the types of positions we track for the member and entity types that we serve.

STRATEGIC PLAN OUTLINE FOR NORTHERN SERVICES

Below is the basic outline of Northern Services Goals and Strategies in the Strategic Plan – Action Plan. My report (above) stands and is reflective of efforts to address these action goals and strategies at this time.

1. Provide customized/personal service to Members and PEs in the Northern Regions 1, 2, 3, 4N, and 5.
 - a. Make regular site visits to each region, at least quarterly, and call on each member/PE 1-2 times per year.
 - b. Regular mass notifications related to DP Accounts, Bluebook Access. Contact lists (Annual updates)
 - c. Continue providing in-person and on-line Digital Bluebook training, working with Jim when appropriate, especially when process changes occur.
 - d. Provide monthly analysis of DP and Traditional Purchasing for Jim and Paul's use in the field, working with active members/PE's and to increase promotion of CES with all Members/PE's.
2. Provide support for all office departments
 - a. Follow up on all requests from Business Office for Member Services related to purchasing contracts.
 - b. Follow up on all requests from the Procurement Office related to Vendor services.
 - c. Assist in mass mail-outs to key contacts for TAP, SITE, LEAP, Contracts, Ancillary, etc....
 - d. Maintain Directory and an updated Superintendent list for emergency contacts.
3. NMREAP
 - a. Provide continued support to all subscribers for access to and use of NMREAP for job posting and applicant searches.
 - b. Maintain database of subscriptions, including renewal status, PO status, Invoicing status, and payment status. Work with Purchasing Specialist assigned to processing POs for invoicing.
 - c. Continue marketing NMREAP subscription services with all districts and charters.
 - d. Ensure the NMPED continues to distribute NMREAP information with all licensure applications.

POSITION TYPES TRACKED IN THE CES GENERAL MEMBERSHIP DIRECTORY

Districts & Charters	State/BIE/Private Schools	Higher Ed (Pub/Priv)	REC's	Counties and Municipalities	Entities
Accounts Payable					
Athletic Director	Athletic Director	Athletic Director	Chief Financial Officer	Chief Financial Officer	Chief Financial Officer
Chief Financial Officer	Chief Financial Officer	Chief Financial Officer	Curriculum & Instruction	Executive Administrative Assistant	Executive Administrative Assistant
Curriculum & Instruction	Curriculum & Instruction	Executive Administrative Assistant	Executive Administrative Assistant	Fire Department/Marshal	Facilities/Maintenance
Executive Administrative Assistant	Executive Administrative Assistant	Facilities/Maintenance	Facilities/Maintenance	Food Services	Food Services
Facilities/Maintenance	Facilities/Maintenance	Food Services	Human Resources	General Manager/Director	General Manager/Director
Food Services	Food Services	Human Resources	Information Technology	Human Resources	Human Resources
Human Resources	Human Resources	Information Technology	Purchasing	Information Technology	Information Technology
Information Technology	Information Technology	Purchasing	Special Education	Municipal Clerk	Purchasing
Purchasing	Purchasing	Superintendent/Director/President	Superintendent/Director/President	Parks & Recreation	
Special Education	Special Education	Transportation	Transportation	Police/Marshal/Sheriff	
Superintendent/Director/President	Superintendent/Director/President	Transportation		Public Works/Maintenance	
Transportation	Transportation			Purchasing	
				Roads/Streets	
				Transportation	

Districts and Charters: Includes all of the 89 School Districts and any charters that have a JPA with CES

Other Schools: Includes State Schools, BIE, Private Schools that have agreements with CES

Higher Ed: Includes the JPA Public Community Colleges, Colleges/Universities, and any private higher ed entities with PE agreements with CES

Counties and Municipalities: Includes all Counties and Municipalities with PE agreements with CES

Entities: This includes any state agency or Non-Profit that has a PE agreement with CES, but does not fall within School or Local Government.

The membership directory maintains ONE contact point in each member/entity for each position type listed above. It is not meant to be a comprehensive listing of administrators throughout the district. These are contact points for relevant information from CES.

**Cooperative Educational Services
EXECUTIVE COMMITTEE MEETING**

June 1, 2023

Brad Schroeder, Technology Administrative Report

We continue to make improvements to the purchasing process after the rollout of Traditional and Vendor Portal purchases. This launched on August 1, 2022. As of May 19, 2023, we have 5279 approved orders totaling \$424+M. This does not include any punchout/eCommerce orders with top vendors such as CDWG where we receive monthly/quarterly remittances.

Next steps for eProcurement are to complete reporting, messaging, and build up a Member dashboard to track users/purchases, in order to license the product. We are working with our software contractor on these features, determine a tiered pricing model for all modules and market to districts, cities, counties and other state purchasing cooperatives throughout the country. Low costs, flexibility, and centrally hosted support will be key factors. Quick wins will include marketing to local entities and also offer Procurement-as-a-Service to validate proof of concept/MVP (minimum viable product), make adjustments and release major/minor updates to customers.

We are in the process of implementing our solution regarding the processing of HR, Payroll, PTO, Expense Reports, Timesheets, etc.. Goal is to have it completed by July 1, but more likely will be sometime in August. Also at the time of this report, we will be finalizing our Strategic Plan and IT Budget. Items on the horizon include the cross-organization implementation of CRM (Customer Relationship Management) and Microsoft Co-pilot (Chat GPT/AI).

**Cooperative Educational Services
EXECUTIVE COMMITTEE MEETING**

June 1, 2023

Jim Barentine, Southern Services Administrative Report

I continue to travel to members and vendors to aid and liaison as much as possible. I have conducted a lot of orientation and training for members, particularly in cases where they have experienced turnover of staff. My focus since the last E.C. meeting has been primarily on Region 7. I continue to use virtual meetings as a training forum and as a mile-saving means of attending weekly CES admin and staff meetings.

There is a continued emphasis on customer service at CES, working to eliminate disgruntlement among those members who have experienced communication difficulties with us and/or lack understanding of the processes. It has been great to see the enthusiasm with which CES staff continue to address these issues.

The most recent video produced by our digital media program is an advertising video for LEAP. It is available for viewing on our website under 'About,' then 'Video Resources,' entitled "LEAP 5 Cohort now open (2023)." There are also several newly stored webinars on www.cestap.org that were created from fully recorded online class sessions.

The growth of our social media reach has continued. Currently, we have 675 followers on Facebook (35% gain in 12 months) and an annual reach of 45,819 (532% increase); 623 on LinkedIn (11% growth in 12 months) and an annual reach of 3760 (53% decrease); 257 on Twitter (0.8% growth in 12 months) and an annual reach of 5464 (75% decrease); and 340 on Instagram (3% growth in 12 months) and an annual reach of 3750 (502% increase). Our posting modalities are multiple, and we continue to work to gain a large pool of CES-related photos to support posts. We welcome contributed photos and information from members. Digital media is an effective way for CES to maintain a presence with its members.

Marketing and collaboration efforts have continued, occurring as a combination of mostly in-person with some scattered virtual and hybrid. Meetings and conferences include:

- NMASBO/PED Budget Conference (Albuquerque)
- Meeting w/ potential CES vendors in Lea County (Hobbs)
- CES Regional Meetings (Roswell, Deming, Las Cruces, Tularosa)
- NMPPA Conference (Ruidoso)
- Various meetings with contracted and potential vendors
- Various meetings/trainings with members and potential members



**Cooperative Educational Services
EXECUTIVE COMMITTEE MEETING
June 1, 2023**

Yvonne Tabet, Human Resources Administrative Report

The Human Resources Department started this quarter by completing an HR Department Strategic Plan goal by completing a demonstration of a payroll and human resources system to improve processes between the two departments. This was part of the HR action plan for the CES Strategic Plan to support the strategic goal (1) Operational Efficiencies and Customer Service Excellence: To make every customer a raving fan of CES by providing high-quality services that enable members to operate more efficiently and economically. Greenshades is the third and final system to be reviewed and will be used by CES. Greenshades will streamline the following documents: direct deposit, W4, I9 pg. 1 document, from the existing onboarding documents. Other documents and processes will be determined as we train and learn more from the rollover. Those other documents and processes include employee benefits, HB 128 2021 Expanded Background Check and mandatory yearly training. Two of which currently function in standalone portals and may serve better to remain in that current practice in which they are executed to remain efficient. An additional feature of Greenshades that will better serve our employees will be the Employee Self-Serve Portal, which allows employees to process PTO, update W4, view/print W2, and enter/view timecard hours. Part of the quarter was spent on finishing the year and planning for next year. Work on updating policy section IV Personnel and preparing contracts for next year. This year contracts will be generated using Adobe Acrobat Send In Bulk feature, which is an improvement on last year's practice. The remainder of the quarter was spent on typical Human Resources tasks.

Below are the most recent employees to join CES in the various categories from April 1, 2023, to May 19, 2023.

Office Staff

Name	Position
Janet Sisneros	Office Assistant
Victoria Webb	Purchasing Specialist

Ancillary Staff

Name	Position
Samantha Martinez	Occupational Therapist
Latisha Ojuriye	School Psychologist

Professional Services

Name	Position
Ernest Monfiletto	Professional Services
Priscilla Ortiz	Professional Services

EANS

Name	Position
Aziz Ahlam	EANS
Steven Terborg	EANS
Iman Babaa	EANS
Alejandra Balderas	EANS
Josemarie Chema Baldereas	EANS
Kate Poortenga	EANS
Charles Lynch	EANS

**Cooperative Educational Services
EXECUTIVE COMMITTEE MEETING
Wednesday, June 1, 2023

(a) Budget 2023-2024 Fiscal Year” Request that the budget for fiscal year 2023-2024 be approved as presented by Robin Strauser.

Some of the budget highlights include:

- Increase the Ancillary rate for members using the program by 5% the increase would be applied to compensation for all Ancillary employees. The increase would be a pass-through to members contracting for these services.
- Provide a 6% increase in compensation for all CES office staff, this would amount to an additional \$233,064.00 inclusive of benefits.
- Allow for the greater of a \$1,200.00 or 2% bonus if CES meets its fiscal goals for the 2023- 2024 fiscal year to be revisited at the April 2024 Executive Committee meeting. This would be a one-time bonus that does not factor into the employee’s salary package.
- Request permission to continue the IGA’s we currently have with PED, USDOE and to negotiate any new IGA’s with PED or other non-profit foundations. Presently we have 4 IGA’s with PED:
 - ARP EANS for private schools’ budget for \$3,316,966.00
 - Two IGA’s that allow for PED to contract with CES for Professional Service Staff
 - LEAP IGA’s with PED increasing the number of Dyslexia practitioners, CES provides the instruction during their first year in LEAP and the May Center provides the second-year experience.
 - Memorandum of Agreement with NACA Inspired School Network (NISN) for the indigenous educator pipeline.
 - TQP grant in the amount of \$300,000.00.
 - IGA with the culture and equity division of PED to allow LEAP graduates to work towards the TESOL endorsement. LEAP provides the first year of instruction and the language acquisition is provided through our partnership with New Mexico State and Eastern New Mexico Universities.
 - TAP budgeted at \$300,000.00.
 - Increase milage to \$.52 per mile for core staff and \$.50 for Ancillary Staff

(b) Request approval of the Facility Use Agreement Fee Schedule. (Please refer to the attached file)

**Cooperative Educational Services
Executive Committee Meeting
May 2023
Item IX.B.1 Personnel Report-Yvonne Tabet
April 1-May 19, 2023**

Staff Resignations/Terminations

- Leann Archuleta Ancillary
- Jason Broadwell Office Staff
- Beowulf Owen EANS
- Daniella Villanueva Ancillary
- Veronica Orozco Office Staff

New Staff Contracts Received for 2022-2023

- Samantha Martinez Ancillary
- Ernest Monfiletto Professional Services
- Latisha Ojuriye Ancillary
- Janet Sisneros Office Staff
- Victoria Webb Office Staff
- Aziz Ahlam EANS
- Steven Terborg EANS
- Iman Babaa EANS
- Alejandra Balderas EANS
- Priscilla Ortiz Professional Services
- Josemarie Chema Balderas EANS
- Kate Poortenga EANS
- Charles Lynch EANS

**COOPERATIVE EDUCATIONAL SERVICES
CHECK REGISTER**

March 25, 2023 through May 23, 2023

Check Number	Date	Payee	Amount
0080484	3/31/2023	Briggs, Lillith	83.11
0080485	4/14/2023	Briggs, Lillith	24.94
0080486	4/28/2023	Briggs, Lillith	66.49
239946	3/31/2023	AFLAC	2,999.71
239947	3/31/2023	American Fidelity Assurance Co	845.66
239948	3/31/2023	AT&T Mobility	116.23
239949	3/31/2023	Bernalillo County Treasurer	16,654.80
239950	3/31/2023	CenturyLink	1,957.60
239951	3/31/2023	City of Jal	100.00
239952	3/31/2023	David Chavez	4,571.34
239953	3/31/2023	Conti Energy Control LLC	3,481.97
239954	3/31/2023	ESA Construction Inc	268,427.41
239955	3/31/2023	NelNet Business Solutions, Inc.	466.93
239956	3/31/2023	First Financial Administrators, Inc.	5,317.45
239957	3/31/2023	Hansen & Prezzano/Builders LLC	9,948.70
239958	3/31/2023	Hawthorne Educational Services, Inc.	1,113.00
239959	3/31/2023	Imagination Station dba Istation	7,542.50
239960	3/31/2023	New Image Construction	19,927.11
239961	3/31/2023	Nine Degrees Construction, LLC	27,233.99
239962	3/31/2023	New Mexico Gas Company	269.17
239963	3/31/2023	NCS Pearson Inc.	1,518.53
239964	3/31/2023	PRO-ED, Inc.	597.30
239965	3/31/2023	RSM	2,545.59
239966	3/31/2023	Smith & Aguirre Construction Company, Inc.	19,890.32
239967	3/31/2023	Smithco Construction	295,314.95
239968	3/31/2023	Terracon Consultants	3,329.11
239969	3/31/2023	Verizon Wireless	1,880.06
239970	3/31/2023	Vigil & Associates Architectural Group PC	11,391.74
239971	3/31/2023	Village of Angel Fire	497.80
239972	3/31/2023	Wagner Equipment Co.	35,722.47
239973	3/31/2023	Wenger Corporation	52,311.78
239974	3/31/2023	Angelina Sandoval	47.20
239975	4/5/2023	Elior, Inc.	1,212.21
239976	4/5/2023	Allstate Benefits	115.18
239977	4/5/2023	David Chavez	13.76
239978	4/5/2023	ESA Construction Inc	225,432.95
239979	4/5/2023	Daiohs	94.82
239980	4/5/2023	GoTo Communications	674.47
239981	4/5/2023	La Harca, Inc.	17,605.41
239982	4/5/2023	New Mexico Activities Association	15,000.00
239983	4/5/2023	NCS Pearson Inc.	353.90
239984	4/5/2023	The Playwell Group, Inc.	60,836.61
239985	4/5/2023	PNM	1,678.98
239986	4/5/2023	RSM	918.03
239987	4/5/2023	Safeguard Business Systems	963.16
239988	4/5/2023	San Juan College	1,062.60
239989	4/5/2023	Southwest Hazard Control Inc	64,721.20
239990	4/5/2023	Sunset Cleaning Services	2,155.00
239991	4/5/2023	Terracon Consultants	2,217.85
239992	4/14/2023	VOID Printer ERROR	-
239993	4/14/2023	VOID Printer ERROR	-
239994	4/14/2023	VOID Printer ERROR	-
239995	4/14/2023	VOID Printer ERROR	-
239996	4/14/2023	VOID Printer ERROR	-
239997	4/14/2023	VOID Printer ERROR	-
239998	4/14/2023	VOID Printer ERROR	-
239999	4/14/2023	VOID Printer ERROR	-
240000	4/14/2023	VOID Printer ERROR	-
240001	4/14/2023	VOID Printer ERROR	-

Check Number	Date	Payee	Amount
240002	4/14/2023	VOID Printer ERROR	-
240003	4/14/2023	VOID Printer ERROR	-
240004	4/14/2023	VOID Printer ERROR	-
240005	4/14/2023	VOID Printer ERROR	-
240006	4/14/2023	VOID Printer ERROR	-
240007	4/14/2023	VOID Printer ERROR	-
240008	4/14/2023	VOID Printer ERROR	-
240009	4/14/2023	VOID Printer ERROR	-
240010	4/14/2023	VOID Printer ERROR	-
240011	4/14/2023	VOID Printer ERROR	-
240012	4/14/2023	VOID Printer ERROR	-
240013	4/14/2023	VOID Printer ERROR	-
240014	4/14/2023	VOID Printer ERROR	-
240015	4/17/2023	Association of Educational Purchasing Agencies	15,481.28
240016	4/17/2023	ASE Constuction, LLC	5,864.14
240017	4/17/2023	Comfort Systems USA Southwest, Inc.	7,135.80
240018	4/17/2023	Contreras Construction Corp.	396,296.30
240019	4/17/2023	Conti Energy Control LLC	30,785.31
240020	4/17/2023	ESA Construction Inc	238,354.20
240021	4/17/2023	General Hydronics Concrete	41,718.56
240022	4/17/2023	Greer Stafford/SJCF Architecture Inc	54,064.00
240023	4/17/2023	J & M Heritage Construction Company, LLC	44,199.89
240024	4/17/2023	Johnson Controls	27,849.27
240025	4/17/2023	New Image Construction	235,255.07
240026	4/17/2023	R & S Consturction LLC	18,621.57
240027	4/17/2023	Rising Sun Technologies	46,926.42
240028	4/17/2023	RSM	3,975.98
240029	4/17/2023	Santa Fe Public Schools	1,620.41
240030	4/17/2023	Smith Engineering Company	1,826.67
240031	4/17/2023	Torrance County	7,466.74
240032	4/17/2023	Wenger Corporation	5,957.97
240033	4/17/2023	Yearout Mechanical	3,441.67
240034	4/17/2023	United States Postal Service	969.60
240035	4/21/2023	Aidant Fire Protection Company	75.43
240036	4/21/2023	Alb Bernalillo Co Water Utility Author	688.43
240037	4/21/2023	Christian Learning Center	2,385.00
240038	4/21/2023	American Printing House for the Blind	486.00
240039	4/21/2023	B&M Cillessen Construction Company, Inc.	9,159.72
240040	4/21/2023	Carlsbad Municipal Schools	233.14
240041	4/21/2023	Cindy SooHoo	56.14
240042	4/21/2023	City of Belen	9,367.78
240043	4/21/2023	David Chavez	5,311.82
240044	4/21/2023	EdRising New Mexico	10,000.00
240045	4/21/2023	Texas New Mexico Newspaper Partnership, LLC	205.07
240046	4/21/2023	Conti Energy Control LLC	1,715.49
240047	4/21/2023	ESA Construction Inc	185,941.36
240048	4/21/2023	Daiohs	435.15
240049	4/21/2023	Gencon General Contractors, LLC	3,793.38
240050	4/21/2023	Greer Stafford/SJCF Architecture Inc	17,597.80
240051	4/21/2023	Hansen & Prezzano/Builders LLC	28,037.42
240052	4/21/2023	Integrity Heating & Cooling, LLC	3,035.41
240053	4/21/2023	Mescalero Apache School	1,432.37
240054	4/21/2023	Nine Degrees Construction, LLC	553.21
240055	4/21/2023	Dry Fly Enterprises, Inc.DBA Nube Group	7,141.67
240056	4/21/2023	Safeguard Business Systems	2,386.43
240057	4/21/2023	Santa Fe Public Schools	731.16
240058	4/21/2023	Silver Consolidated Schools	688.33
240059	4/21/2023	Socorro Consolidated Schools	534.48
240060	4/21/2023	Time Trak Systems	831.60
240061	4/21/2023	Torrance County	63,022.66
240062	4/21/2023	Voz Collegiate Preparatory School	881.77
240063	4/21/2023	WPS	1,338.70
240064	4/21/2023	Weil Construction, Inc.	269,612.10
240065	4/21/2023	Mora Independent Schools	451.32

Check Number	Date	Payee	Amount
240066	4/28/2023	AFLAC	2,999.71
240067	4/28/2023	Allstate Benefits	115.18
240068	4/28/2023	American Fidelity Assurance Co	845.66
240069	4/28/2023	AT&T Mobility	114.32
240070	4/28/2023	B&M Cillessen Construction Company, Inc.	20,514.65
240071	4/28/2023	CenturyLink	1,958.32
240072	4/28/2023	Denise V Balderas	307.02
240073	4/28/2023	Conti Energy Control LLC	109,614.40
240074	4/28/2023	ESA Construction Inc	523,966.79
240075	4/28/2023	First Financial Administrators, Inc.	5,317.45
240076	4/28/2023	Gadsden Independent School District	1,310.97
240077	4/28/2023	Hansen & Prezzano/Builders LLC	19,606.35
240078	4/28/2023	Jal Schools	31,112.32
240079	4/28/2023	Jemez Mountain Schools	331.05
240080	4/28/2023	Joe Valencia	425.39
240081	4/28/2023	Corn Pollen Consulting, LLC	1,000.00
240082	4/28/2023	LRP Publications	2,100.00
240083	4/28/2023	Michele Lis dba ML Consulting LLC	3,852.00
240084	4/28/2023	New Image Construction	81,269.91
240085	4/28/2023	New Mexico Gas Company	131.30
240086	4/28/2023	RSM	630.34
240087	4/28/2023	Van Amberg, Rogers, Yepa & Abeita LLP	1,647.43
240088	4/28/2023	Verizon Wireless	1,880.06
240089	4/28/2023	Yearout Mechanical	40.67
240090	4/28/2023	Zoom Video Communications, Inc.	161.62
240091	5/5/2023	Albuquerque Public Schools	138.20
240092	5/5/2023	BCL Enterprises, Inc.	25,545.67
240093	5/5/2023	Brian Snider	849.00
240094	5/5/2023	Central Consolidated Schools	20,514.64
240095	5/5/2023	Comfort Systems USA Southwest, Inc.	2,059.26
240096	5/5/2023	Coyote Cabling	181.65
240097	5/5/2023	David Chavez	4,360.54
240098	5/5/2023	Conti Energy Control LLC	29,007.35
240099	5/5/2023	ESA Construction Inc	149,998.22
240100	5/5/2023	Facility Solutions Group	411.57
240101	5/5/2023	Felix Garcia	244.62
240102	5/5/2023	Daiohs	94.82
240103	5/5/2023	Gadsden Independent School District	392.28
240104	5/5/2023	GoTo Communications	674.47
240105	5/5/2023	Inflection.com, Inc.	215.60
240106	5/5/2023	Health Leadership High School	47,513.00
240107	5/5/2023	Horrocks Engineers, Inc.	1,298.77
240108	5/5/2023	Imagination Station dba Istation	3,771.25
240109	5/5/2023	Luna County	255.69
240110	5/5/2023	Dry Fly Enterprises, Inc.DBA Nube Group	7,526.34
240111	5/5/2023	Pecos Valley RCC 8	3,375.00
240112	5/5/2023	PNM	1,585.60
240113	5/5/2023	RSM	918.03
240114	5/5/2023	The Santa Fe New Mexican	159.22
240115	5/5/2023	Southwest Hazard Control Inc	3,713.12
240116	5/5/2023	Sunset Cleaning Services	2,155.00
240117	5/5/2023	Trafera Holdings, LLC	8,562.96
240118	5/5/2023	Wizer Electric LLC	174,699.47
240119	5/12/2023	Albuquerque Publishing Company	90.17
240120	5/12/2023	Automated Control Systems Inc	30,802.48
240121	5/12/2023	CenturyLink	71.78
240122	5/12/2023	Conti Energy Control LLC	4,141.33
240123	5/12/2023	Coyote Cabling	142,167.56
240124	5/12/2023	ENMU - Portales	1,818.00
240125	5/12/2023	ESA Construction Inc	320,361.66
240126	5/12/2023	Facility Solutions Group	2,989.61
240127	5/12/2023	FCI Constructors of New Mexico, LLC	58,668.37
240128	5/12/2023	Daiohs	284.73
240129	5/12/2023	Inflection.com, Inc.	21.56

Check Number	Date	Payee	Amount
240130	5/12/2023	Hansen & Prezzano/Builders LLC	65,480.18
240131	5/12/2023	Havona Environmental, Inc.	2,154.99
240132	5/12/2023	Michelle Perry	189.20
240133	5/12/2023	Polson & Grady Ltd.	37,165.71
240134	5/12/2023	Quadient Leasing USA, Inc.	257.80
240135	5/12/2023	R & S Consturction LLC	5,452.35
240136	5/12/2023	Rising Sun Technologies	14,814.81
240137	5/12/2023	Riverside Insights	1,197.90
240138	5/12/2023	RSM	2,978.85
240139	5/12/2023	Socorro Consolidated Schools	893.82
240140	5/12/2023	Vigil & Associates Architectural Group PC	8,186.18
240141	5/12/2023	Wagner Equipment Co.	78,925.43
240142	5/12/2023	WPS	825.10
240143	5/12/2023	Yearout Mechanical	14,610.42
240144	5/12/2023	Zoom Video Communications, Inc.	34.00
240145	5/19/2023	Alb Bernalillo Co Water Utility Author	845.03
240146	5/19/2023	Apple, Inc.	629.55
240147	5/19/2023	B&M Cillessen Construction Company, Inc.	68,493.49
240148	5/19/2023	Coyote Cabling	257,946.39
240149	5/19/2023	David Chavez	1,296.15
240150	5/19/2023	Deming Excavating Inc	482,037.17
240151	5/19/2023	Eastern New Mexico University	1,818.00
240152	5/19/2023	ESA Construction Inc	251,780.71
240153	5/19/2023	Felix Garcia	1,006.93
240154	5/19/2023	Daiohs	340.33
240155	5/19/2023	General Hydronics Concrete	23,178.94
240156	5/19/2023	Hawthorne Educational Services, Inc.	183.00
240157	5/19/2023	Imagination Station dba Istation	3,771.25
240158	5/19/2023	Insignia Software Corporation	1,299.75
240159	5/19/2023	Lea County	623.81
240160	5/19/2023	Nine Degrees Construction, LLC	27,995.19
240161	5/19/2023	Brightly Software, Inc.	166,871.60
240162	5/19/2023	Truly Nolen	82.97
240163	5/19/2023	Van Amberg, Rogers, Yepa & Abeita LLP	633.63
240164	5/19/2023	Wenger Corporation	5,481.16
240165	5/19/2023	Yearout Energy Services Co LLC	621,780.98

223

7,021,346.55

Approved this _____ day of _____, 2023

Attest:

President, Executive Committee

Cooperative Educational Services
STATEMENT OF NET ASSETS
For the Ten Months Ending Sunday, April 30, 2023

CASH	
Operating BOA	\$12,774,725.27
Operating WF	0.00
Petty Cash	200.00
Endowment Fund	0.00
TOTAL CASH	12,774,925.27
ACCOUNTS RECEIVABLE	30,125,358.07
PREPAID EXPENSES	94,212.74
ACCRUED REVENUE	1,034,416.91
OTHER RECEIVABLES	0.00
TOTAL CURRENT ASSETS	44,028,912.99
EQUIPMENT	
Ancillary	0.00
Accum Dep Anc	0.00
Furnishings	671,006.23
Accum Dep Furn	(510,866.76)
Vehicles	237,847.65
Accum Dep Veh	(109,673.07)
Software	21,505.56
Accum Dep Software	0.00
NET EQUIPMENT	309,819.61
PROPERTY	
Land	410,888.64
Building 4216	296,135.47
Building 10601	5,525,561.45
Accum Dep Bldg 4216	(234,783.78)
Accum Dep Bldg 10601	(172,072.01)
Improvements 4216	671,194.70
Accum Dep Imp 4216	(486,844.60)
Improvements 10601	15,686.90
Accum Dep Imp 10601	(101,165.31)
NET PROPERTY	5,924,601.46
TOTAL EQUIPMENT & PROPERTY	6,234,421.07
OTHER ASSETS	
Investment in SSC	0.00
TOTAL OTHER ASSETS	0.00
TOTAL ASSETS	\$50,263,334.06

Cooperative Educational Services
STATEMENT OF NET ASSETS
For the Ten Months Ending Sunday, April 30, 2023

ACCOUNTS PAYABLE	31,973,385.63
ACCRUED EXPENSES	
Ancillary Payroll	0.00
Expenses	0.00
Compensated Absences	176,429.62
TOTAL ACCRUED EXPENSES	<u>176,429.62</u>
SUMMER INSURANCE PREMIUMS	43,625.64
PAYROLL TAXES PAYABLE	(73.31)
EMPLOYEE BENEFITS PAYABLE	420.68
AEPA	0.00
MEMBER CREDIT LIABILITY	0.00
DEFERRED REVENUE	30,741.64
Mortgage Payable	4,762,408.89
Mortgage Payable - Current Portion	294,610.84
PPP Loan	0.00
Fiscal Agency Liability - NMPFMA	32,038.37
TOTAL LIABILITIES	<u>37,313,588.00</u>
NET ASSETS	10,734,218.60
CURRENT CHNG in NET ASSETS-PROFIT/(LOSS)	2,215,527.46
TOTAL NET ASSETS	<u>12,949,746.06</u>
TOTAL LIABILITIES & NET ASSETS	<u>\$50,263,334.06</u>

Cooperative Educational Services
STATEMENT of REVENUES, EXPENSES and CHANGES in FUND NET

For the Ten Months Ending Sunday, April 30, 2023

	April	YTD
EXTRAORDINARY REVENUE	\$0.00	\$0.00
A/R-A/P CLEARING ACCOUNT	(2,430.35)	150,695.90
	(2,430.35)	150,695.90
INSURANCE		
Insurance-Revenue	0.00	0.00
Insurance Expense	0.00	0.00
	0.00	0.00
Professional Services		
Professional Services-Revenue	147,418.44	1,134,566.75
Professional Services-Expense	144,628.57	1,081,273.50
	2,789.87	53,293.25
PLACEMENT SERVICES		
Placement Services-Revenue	665.00	54,615.00
Placement Services-Expense	5.97	(28,075.60)
	659.03	82,690.60
MEDICAID		
Medicaid-Revenue	96,634.06	741,674.31
Medicaid-Expense	83,065.98	641,548.95
	13,568.08	100,125.36
FOOD		
Food-Revenue	4,343.97	41,727.49
Food-Expense	0.00	74.47
	4,343.97	41,653.02
PROCUREMENT		
Procurement-Revenue	24,665,756.94	225,539,399.71
Procurement-Expense	24,354,354.62	222,054,967.02
	311,402.32	3,484,432.69
AEPA		
AEPA-Revenue	335,822.89	12,229,103.01
AEPA-Expense	333,863.47	12,311,278.62
	1,959.42	(82,175.61)
ANCILLARY		
Ancillary-Revenue	1,244,676.74	10,620,721.98
Ancillary-Expense	1,155,210.38	10,063,922.40
	89,466.36	556,799.58
INSERVICES		
Inservices-Revenue	(200.00)	115,435.00
Inservices-Expense	702.75	129,460.74
	(902.75)	(14,025.74)
MEETINGS		
Meetings-Revenue	0.00	0.00
Meetings-Expense	91.54	14,934.18
	(91.54)	(14,934.18)

Cooperative Educational Services
STATEMENT of REVENUES, EXPENSES and CHANGES in FUND NET

For the Ten Months Ending Sunday, April 30, 2023

	April	YTD
EANS		
EANS-Revenue	110,430.78	2,189,656.41
EANS-Expense	152,483.54	2,152,129.28
	(42,052.76)	37,527.13
 ARP EANS		
ARP EANS-Revenue	146,533.79	1,446,407.58
ARP EANS-Expense	92,804.72	1,335,428.33
	53,729.07	110,979.25
 SITE		
SITE Revenue	0.00	36,825.00
SITE Expense	29,520.18	313,481.33
	(29,520.18)	(276,656.33)
 TAP		
TAP- Revenue	37,631.27	310,083.28
TAP - Expense	27,547.86	240,217.17
	10,083.41	69,866.11
 ALD		
ALD Revenue	(1,500.00)	240,602.32
ALD Expense	28,914.07	321,362.02
	(30,414.07)	(80,759.70)
 LEAP		
LEAP Revenue	16,838.50	645,369.39
LEAP Expense	58,113.75	702,129.62
	(41,275.25)	(56,760.23)
 TQP		
TQP Revenue	0.00	0.00
TQP Expenses	18,415.80	192,459.55
	(18,415.80)	(192,459.55)
 BUSINESS OFFICE		
Business Office-Revenue	0.00	0.00
Business Office-Expense	1,061.21	63,764.51
	(1,061.21)	(63,764.51)
 EXECUTIVE DIRECTOR		
Executive Director-Revenue	0.00	0.00
Executive Director-Expense	19,295.33	97,124.05
	(19,295.33)	(97,124.05)
 HUMAN RESOURCES		
Human Resources-Revenue	0.00	0.00
Human Resources-Expense	11,968.77	107,612.12
	(11,968.77)	(107,612.12)
 TECHNOLOGY		
Technology-Revenue	0.00	0.00
Technology-Expense	26,227.51	237,642.30
	(26,227.51)	(237,642.30)

Cooperative Educational Services
STATEMENT of REVENUES, EXPENSES and CHANGES in FUND NET

For the Ten Months Ending Sunday, April 30, 2023

	<u>April</u>	<u>YTD</u>
ENTITY		
Entity-Revenue	8,625.00	125,396.18
Entity-Expense	133,403.58	1,374,017.29
	<u>(124,778.58)</u>	<u>(1,248,621.11)</u>
 PROFIT/(LOSS)	 139,567.43	 2,215,527.46

Sandia Synergy Center
Financial Summary
4/30/2023

	March	April	Change
Cash - WF Operating - SSC	\$0.00	\$0.00	\$0.00
Cash - Security Deposits WF - SSC	0.00	0.00	0.00
Cash - BOA Operating - SSC	1,171,153.13	1,174,404.59	3,251.46
Cash - Security Deposits BOA - SSC	33,222.83	33,233.75	10.92
Accounts Receivable - SSC	71,443.30	80,968.73	9,525.43
Prepaid Expenses - SSC	0.00	0.00	0.00
Fixed Assets	2,941,277.14	2,941,277.14	0.00
Total Assets	4,217,096.40	4,229,884.21	12,787.81
Accounts Payable - SSC	275.34	0.00	(275.34)
Deferred Rent - SSC	0.00	0.00	0.00
Tenant Deposits - SSC	33,058.99	33,058.99	0.00
Total Liabilities	33,334.33	33,058.99	(275.34)
Investment form CES	3,250,804.85	3,250,804.85	0.00
Fund Balance - SSC	915,869.70	915,869.70	0.00
Profit & Loss - SSC	0.00	0.00	0.00
Profit/(Loss)	17,087.52	30,150.67	13,063.15
Total Fund Balance	4,183,762.07	4,196,825.22	13,063.15
Total Liabilities & Fund Balance	4,217,096.40	4,229,884.21	12,787.81
Total Revenue	(220,765.32)	(244,651.97)	(23,886.65)
Total Expense	203,677.80	214,501.30	10,823.50
(Profit)/Loss	(17,087.52)	(30,150.67)	(13,063.15)
Revenue - Rent - SSC	(174,123.26)	(192,014.08)	(17,890.82)
Revenue - Passthru Maintenance - SSC	0.00	0.00	0.00
Revenue - Passthru Electricity - SSC	(5,415.61)	(5,415.61)	0.00
Revenue - CAM - SSC	(41,153.73)	(47,138.64)	(5,984.91)
Revenue - Interest Tenant Deposits - SSC	(72.72)	(83.64)	(10.92)
Revenue - Misc - SSC	0.00	0.00	0.00
Legal Fees - SSC	0.00	0.00	0.00
Accounting/Audit Fees - SSC	0.00	0.00	0.00
Commission Expense - SSC	15,995.47	15,995.47	0.00
Indirect Cost - SSC	0.00	0.00	0.00
General Expenses - SSC	294.97	294.97	0.00
Bank Fees - SSC	0.00	0.00	0.00
Depreciation Expense - SSC	59,361.75	59,361.75	0.00
Property Insurance - SSC	6,200.00	9,300.00	3,100.00
Property Tax - SSC	0.00	0.00	0.00
Janitorial - CAM - SSC	15,039.42	15,578.17	538.75
Janitorial Supplies - CAM - SSC	1,677.94	1,866.50	188.56
Contract Maintenance - CAM - SSC	4,607.36	4,607.36	0.00
Maintenance Supplies - CAM - SSC	0.00	0.00	0.00
Electrical Repairs - CAM - SSC	0.00	0.00	0.00
Plumbing Repairs - CAM - SSC	0.00	0.00	0.00
Door & Lock Repair & Maint - CAM - SSC	0.00	0.00	0.00
Pest Control - CAM - SSC	304.70	468.47	163.77
Safety Equip & Maint - CAM - SSC	213.67	213.67	0.00
Roof Repairs - CAM - SSC	0.00	0.00	0.00
Electricity - CAM - SSC	14,764.08	14,966.01	201.93
Gas - CAM - SSC	16,333.16	16,333.16	0.00
Water & Sewer - CAM - SSC	9,645.13	10,315.39	670.26
Solid Waste Removal - CAM - SSC	2,887.64	3,193.14	305.50
Telephone - CAM - SSC	1,720.74	1,793.02	72.28
Security & Alarm Monitoring - CAM - SSC	300.83	407.50	106.67

	March	April	Change
HVAC Maintenance - CAM - SSC	12,699.20	12,699.20	0.00
HVAC Repairs - CAM - SSC	774.19	774.19	0.00
Grounds Maintenance - CAM - SSC	7,142.86	7,142.86	0.00
Snow Removal - CAM - SSC	711.15	711.15	0.00
Window Washing - CAM - SSC	248.11	495.94	247.83
Association Fees - CAM - SSC	3,978.50	3,978.50	0.00
Management Fees Contract - CAM - SSC	8,618.78	8,618.78	0.00
Management Fees Intercompany - CAM - SSC	7,956.00	11,934.00	3,978.00
Internet CAM - SSC	1,660.00	2,240.00	580.00
Equipment & Storage Rental Fees	0.00	0.00	0.00
Electricity - SSC	0.00	0.00	0.00
Repairs - SSC	1,724.98	1,724.98	0.00
Maintenance - SSC	0.00	0.00	0.00
Repairs & Maintenance General - SSC	2,828.18	3,498.13	669.95
Electricity Passthru - SSC	5,988.99	5,988.99	0.00
Maintenance Passthru - SSC	0.00	0.00	0.00
Janitorial Services SNL - SSC	0.00	0.00	0.00
Renovation Expense Rental Suites - SSC	0.00	0.00	0.00
Fix Me I should be Zero	0.00	0.00	0.00