



## **Administrative Leadership Development Program Application for Cohort 17 – August 2025- June 2026**

CES Administrative Leadership Development Program (ALD) is a rigorous, practical administrative preparation program. Level II or III Educators or Related Service Providers who have been recommended by their Superintendent or Charter Leader, and who seek administrative licensure through NMPED are encouraged to apply for a one-year Cohort program which includes leadership courses and a local internship.

Eligible applicants will meet the following criteria:

- Three years of teaching experience
- Possess a Level IIA or IIIA Teaching License or a Related Service License (please contact LeAnne Gandy at [leadershipdevelopment@ces.org](mailto:leadershipdevelopment@ces.org) for further clarification)
- Possess a Master's Degree from an accredited college or university with a minimum 3.0 Grade Point Average
- Commitment to work at least three years in your district or charter following completion of the program

The full application for Cohort 17 includes the following requirements:

- A recommendation from your Superintendent/Designee or Charter Leader (Directions for submittal are highlighted in yellow on the Recommendation form)
- Completed application page (see page two of this document)
- An updated resume
- An official transcript showing your Master's Degree and GPA
- A copy of your teaching or related service license
- Philosophy of teaching and learning: Submit a 2-3 page, double-spaced explanation of your philosophy of student learning. Include information regarding your current work in education and the role school and district leaders play in closing the achievement gap.
- \$1000 per semester tuition -Total: \$2000. This is not due until you have been notified that you've been accepted into the program. You will receive additional information regarding scheduling, etc. at that time. \* First payment is due August 15, 2025.

**Submit your application and the required documents above by May 31, 2025 by 6PM MST. Late applications will be reviewed for the following cohort in the Spring.**

***Be sure to download the Superintendent's recommendation form and send it to them to complete on or before June 9th. The recommendation form must be sent from the Superintendent's email address.***



APPLICATION FOR THE ADMINISTRATIVE LEADERSHIP DEVELOPMENT PROGRAM

COHORT 17: August 2025-June 2026

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Current School/Employment site: \_\_\_\_\_

Principal/Mentor : \_\_\_\_\_

Phone (personal cell required): \_\_\_\_\_

Email: \_\_\_\_\_

Personal Email(required): \_\_\_\_\_

Total years teaching: \_\_\_\_\_ Total years related service: \_\_\_\_\_

Total years in New Mexico Schools: \_\_\_\_\_

*If accepted into the ALD program, I commit to remain with my current district or charter school for a minimum of three years following my completion of the program. Should I choose to leave my current district or charter school during that two-year period, I will repay the district, on a prorated basis, the cost of the ALD program. \_\_\_\_\_ (initial).*

**My Supervisor is aware that I am applying for the ALD Program. He/she understands that I will be required to work with him/her in order to complete requirements for my internship during the 2025-2026 school year and that I will require to attend the Friday sessions (1PM-5PM) and attend 3 online sessions per semester per the ALD program requirements as stated in the Applicant Mentor Agreement form.**

Supervisor's  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Your Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- Upload this application and the following requirements on page 1 of this document to the online submission portal at our website: [ces.org/leadershipdevelopment](https://ces.org/leadershipdevelopment)